

CONFIDENTIAL

OFFICE OR STAFF OCD		OFFICE CODE	REQUEST DATE 2005/06/03	APPROVAL DATE	CONTROL NO. 600480004-4	Page of Pages	
DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION CODE
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	(Machine Records)
<u>LIAISON DIVISION</u> <u>NON-IAC BRANCH</u> Clerk Stenographer	GS-312 4	55	<u>LIAISON DIVISION</u> <u>NON-IAC BRANCH</u> Clerk	GS-301 5	740		
Request of OCD and desk audit. No change in T/O Strength.							
25X9A2							
NEW OFFICE TOTALS			APPROVAL				
T/O Strength <input type="checkbox"/>			The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is received.			Chief, Class. & Wage Div. TITLE	

25 August 1953

MEMORANDUM FOR: Classification & Wage Division

ATTENTION:

25X1A9A

SUBJECT: Request for Re-Allocation of Position

25X1A9A

1. Attached is a job description of Non-IAC
Branch, Liaison Division, OCD., Clerk-Steno - GS-4 Slot J 55.

2. It is requested that action be taken to change this slot from
a GS-4 to a GS-5.

25X1A9A

Administrative Officer, CD

487
8/27/53
K O